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**2021 Foothills Cowboys Association
RODEO APPROVAL & DATA SHEET**

ALL INFORMATION MUST BE COMPLETED FULLY

RODEO INFORMATION

| | |
|----------------|-----------------|
| Name of Rodeo: | Dates of Rodeo: |
|----------------|-----------------|

VENUE INFORMATION

| | |
|--|--|
| Venue Address (physical address of venue): | |
|--|--|

PERFORMANCE INFORMATION

Rodeo Start & End Dates

| | <u>Date</u> | <u>Start Time</u> |
|-------------------------------|-------------|-------------------|
| Date of Performance #1 | | |
| Date of Performance #2 | | |
| Date of Performance #3 | | |
| Date of Performance #4 | | |
| Date of Slack-if necessary ** | | |

**usually just Timed Events - please indicate if any Roughstock will be in Slack

| |
|--|
| FCA SLACK ORDER: CR/SW/TR/LBR/JBR |
|--|

PRIMARY CONTACT PERSON FOR RODEO INFORMATION:

| | | | |
|----------|------|------|-----|
| Name: | | | |
| Address: | | | |
| Phone: | Home | Work | Fax |
| Email: | | | |

SECONDARY CONTACT PERSON FOR RODEO INFORMATION (if applicable):

| | | | |
|----------|------|------|-----|
| Name: | | | |
| Address: | | | |
| Phone: | Home | Work | Fax |
| Email: | | | |

Rodeo Secretary Information:

**** FCA can provide a Rodeo Secretary upon request**

| | | | |
|--------|------|------|-----|
| Name: | | | |
| Phone: | Home | Work | Fax |
| Email: | | | |

****Please note that a "secretary's workshop" is available if required OR FCA can provide a rodeo secretary should you need one.**

Are you requesting Co-Approval for your rodeo? If so please check which associations

CRA: _____

LRA: _____

WRA: _____

| EVENT | PRIZE MONEY | ENTRY FEE | AWARDS (if any) |
|--|----------------------|--------------------------------|-----------------|
| MAJOR EVENTS | minimum \$400 | min \$75 | |
| BAREBACK | | | |
| BULL RIDING | | | |
| CALF ROPING | | | |
| LADIES BARREL RACING | | | |
| SADDLE BRONC | | | |
| STEER WRESTLING | | | |
| TEAM ROPING - HEADER | | | |
| TEAM ROPING - HEELER | | | |
| | | | |
| MINOR EVENTS | minimum \$300 | min \$50 | |
| JUNIOR BARREL RACING | | | |
| JUNIOR STEER RIDING (please specify if bulls will be used) | | | |
| | | | |
| MINOR OPTIONAL EVENTS | minimum \$300 | min \$50 | |
| JUNIOR BULL RIDING | | | |
| NOVICE HORSE RIDING | | | |
| | | | |
| MINOR OPTIONAL EVENTS | minimum \$100 | min \$25 | |
| PEE WEE BARREL RACING | | | |
| | | | |
| MINOR OPTIONAL EVENTS | minimum \$100 | min \$75 Ladies/\$50 Jr | |
| LADIES BREAKAWAY ROPING | | | |
| JUNIOR BREAKAWAY ROPING | | | |

* awards to be distributed by the committee

**call FCA for address of champions.

Local Entry Information to:

*** this is important as we need it for the website**

| | |
|----------------|--|
| Name: | |
| Address: | |
| Phone: | |
| Entries Open: | |
| Entries Close: | |

**** IMPORTANT: Rodeo Committee must guarantee all entry fees for local entries****

It is recommended that all Local Entries prepay your Committee for their Entry Fees prior to the draw being done

Your Committee can choose to not have local entries or limit to only a certain area (IE: 100 km radius).

Local entries must be submitted by fax or email to FCA by day & time agreed to by Committee & FCA Office.

Gate Information:

Will the committee charge contestants admission at the gate?

____ YES ____ NO

If yes, please state amount of gate admission. \$ _____

***Contestants must be reimbursed the gate admission amount in cash when paying entry fees **

*** FCA requests that no gate admission be charged for Slack

Approval Fees:

Approval and Signature on this application signifies that your rodeo will abide by the Rules and Regulations as set out by the Foothills Cowboys Association.

| | | |
|---|-----------------|-----------|
| a) approval fee for 1 or 2 performances | | \$ 150.00 |
| b) additional performances (\$50.00 each) | | |
| | | |
| | | |
| | Amount Enclosed | |

This is the only \$\$ your Committee will pay the FCA.

Signature of Rodeo Committee President: _____

Office use only:

FCA Approval: _____

(as per Board of Directors)

Date Approved: _____

RODEO INFORMATION SHEET

*****this page/information must be complete & sent to the FCA minimum 6 weeks before rodeo**

****All rodeo personnel must have a valid FCA membership. Fines for un-carded PU Men/Bullfighters will be issued to the Stock Contractor. Fines for un-carded Announcer, Timers, Clown, Contract Acts will be issued to the Committee**

*****Only approved Stock Contractors & Sub-Contractors with 2021 m/s can provide stock for any FCA Rodeo.**

****Your committee is liable for any personnel working at your rodeo that does not have a FCA membership**

****Memberships must be purchased a minimum of two (2) days before the first scheduled performance**

| Rodeo Personnel | | |
|--|-------------------|---------------------------------------|
| | Name of Personnel | **call FCA office for card #'s |
| Roughstock Main Stock Contractor: | | Membership Card # |
| Roughstock Sub-Contractor(s): | | Membership Card # |
| Timed Event Sub-Contractor(s): | | Membership Card # |
| Pick Up Men: | 1 | Membership Card # |
| | 2 | Membership Card # |
| Bull Fighters: (must have 2) | 1 | Membership Card # |
| | 2 | Membership Card # |
| Announcer: | | Membership Card # |
| Timers: | 1 | Membership Card # |
| ***one timer must be a FCA Member & an approved timer | 2 | Membership Card # |
| Clown/Barrel Man | | Membership Card # |
| Contract Acts | | Membership Card # |

** if you need an Announcer, Timers, Stock Contractor - we can help you!

JUDGES:

****Approved Judges are appointed by the FCA Judging Director**

(If you like you can request certain Judges from the approved list, only 2 are required, but pick 3 in case 1 is not available.)

1

2

3

Signature of Rodeo Committee President: _____

GENERAL INFORMATION

Ground Rules & Contestant Information should be completed on last page of this form. If there is not enough space provided, please include a separate page with this information

All information provided on this Approval Form will be considered correct, unless the FCA office is notified of changes in writing

Contact information provided on the Approval Form will be considered "official" and will be the contact information of record at the FCA office

LIABILITY INSURANCE ALL FCA rodeo committees must carry a minimum of two million dollars (\$2 million) per occurrence of public liability insurance. Proof of insurance, naming The Foothills Cowboy Association as an additional insured, must be submitted to the FCA as soon as possible, but not less than sixty (60) days prior to the first performance of the rodeo. Please initial here if you understand

Please Initial Here_____

AMBULANCE PROVIDER: it has become **MANDATORY** to state the Ambulance provider on this form upon approval. Please indicate the company or firm providing the service:

STREAMING OR FILMING FCA EVENTS

**** The FCA shall have and retains all rights in and to the filming, taping, radio, Streaming, internet or television broadcasting or reproduction in any manner or form of any of its approved events or any part thereof, which rights are hereby granted to the FCA. All proposals for filming, taping, radio, internet or television broadcasting or reproduction in any manner or form of sanctioned events, including local, cable, internet or educational television by any person nor specifically authorized by FCA (including any member of FCA member) must be cleared through the head office of the FCA thirty (30) days prior to the first performance of the specific rodeo. Legitimate news or sports coverage by a recognized public news or sports network or station is exempted.**

FCA LOGOS & TRADEMARKS

As a FCA sanctioned rodeo you must use the FCA trademark and logo to brand your event as a truly professional production with the best cowboys and fan experience

You must use the FCA logo in conjunction with your own committee logos on all printed promotional material that is not offered for sale, including rodeo tickets, committee ads, press releases, program inserts and personnel ID badges

You must use the FCA logo on large displays including billboards, signs and bumper stickers

The FCA logo should be prominent and distinguishable from other symbols

Do not use the FCA trademark or logo in any manner that suggests the FCA is affiliated with any event not sanctioned by the FCA

Ensure all of your outreach efforts include FCA trademarks

GROUND RULES/ADDED EVENTS: Please provide any ground rules below. All ground rules must be clearly defined.

[illegible]

**2021 FCA APPROVAL FORM
STOCK CONTRACT**

BETWEEN : _____
(Herein called the "Rodeo Committee")

OF THE FIRST PART

and

(Herein called the "Stock Contractor")

OF THE SECOND PART

1. The Stock Contractor shall produce for the Rodeo Committee a rodeo known as (provide the Rodeo Committee with stock for) the

_____ Rodeo to be held on _____.

2. This agreement shall bind the parties only if and only so long as:

a. It is approved in writing by the Foothills Cowboys Association and each party has received notice of such approval.

b. The Stock Contractor is a member in good standing of the Foothills Cowboys Association, and

c. The Rodeo Committee complies with all By-laws and Rules of the Foothills Cowboys Association.

3. The Rodeo Committee must have a minimum of \$2,000,000 public liability insurance and the F.C.A, must be named as an additional named insured.

DATED at _____ this _____ day of _____

Witness

Authorized signature of Stock Contractor

Witness

Authorized signature(s) for Rodeo Committee

Rodeo Kit Information:

All of the required forms (except receipts) are located on the FCA website under Rodeo Manage/Secretaries & Committees
Please fee free to print these at any time.

FCA Entry Information for Rodeo:

FCA members must enter **ONLY** through FCA Entry Office (1-403-453-0845) 9 a.m. until

1 p.m. on the Entry Date: _____ (the Monday 2 weeks prior the rodeo.) (call FCA for date)

FCA Members can enter their Online Entries via our Rodeo Management System

NOTES to FCA Rodeo Committee

**** Committee receives \$5/contestant (FCA will issue you a cheque)**

**** Stock Fee is collected for timed Events (FCA will issue you a cheque)**

**** LBR/JBR barrels to be 45 gallon metal drums-closed ends**

**** FCA TAKES ALL ENTRIES (except local), PREPARES RODEO KIT (emails to your Rodeo Secretary-Kit includes Judges Cards, Receipts, Payout, etc.) and does the Rodeo Payout to contestants**

**** All Entry Fee payments are made to the Committee, the Committee then pays the FCA one payment for all Entry fees collected & added money.**

If a Committee has any NSF ck's returned to them, the FCA will pay the Committee & collect from the Member

Cheques should only be accepted from members that have a "C" following their membership number
on their receipt, if you accept cheques from members without the "C" then you assume responsibility for NSF cheques

**** Rodeo Committee decides how many performances they want, and how many will be in each performance, & when slack will be. The FCA will help in anyway possible to work with your committtee & other FCA rodeos on the same weekend.**

**** LOCAL ENTRY SHEET can be supplied with ENTRY FEE AMOUNTS FOR LOCAL ENTRIES**

**** the FCA has 4 Carded RoughStock Contractors to choose from & 3 Timed Event, a new Stock Contractor can purchase a card after he brings a new Rodeo to the FCA Circuit**

**** Rodeo Committee pays the Judges \$200/judge/perf or slack**

Judges are appointed by the FCA Judging Directors & must be qualified current FCA Members

**** FCA has supplied a "worker list" Committee - many volunteers are needed to host a rodeo.**

Timeline of FCA Entry System:

1. FCA office needs your ORDER OF EVENTS **before** your Rodeo Entry Day

2. Call-in entries taken on Monday 2 weeks prior to Rodeo will be noted on Schedule, Online entries open prior to that

3. Local entries are required to be confirmed with payment & emailed to FCA by Friday before Call In Entries

*****NOTE: Due to the short turnaround Local entries must be in the office prior to phone in entry day so I can get them in the system. No later than Friday prior to phone in (Local cannot close same day as FCA Phone in entries.**

4. Callback days may change - please ask when Callback for your rodeo is so you can let your Local Entries know when & how to call back

5. After Callback the FCA Office will send Final Event #'s to your Stock Contractor

6. Stock Contractors send their Stock list to the FCA Office by 10am on Friday after entries

7. Trade Deadline is 3pm on Thursday after entries.

8. Your rodeo kit will be sent by email no later than Monday morning on the week of your rodeo.

Instructions for printing out the kit are provided.

9. At the end of your Rodeo, we ask that you email or fax the UNOFFICIAL RESULTS to the FCA office, so we can post them on our website

*****NOTE: with our online system your information can up updated on the system throughout the weekend You can either have your secretary do this or you can send the judges cards to the office and I will update your unofficial results (then you don't need to send them in on the Monday)**

11. The Kit is then returned to the FCA Office & your rodeo is paid out. **Kit must be received in the Office by end of day Wednesday following your rodeo.** You can make arrangements with the office as to how this looks.

**** includes original Judges Cards, Infraction Report, Judges forms, & cheque for payout.**